SCHOOL OF COMPUTER ENGINEERING
Evacuation & Emergency Procedure for Building Personnel

Start

First Alarm
(duration less than 3 mins)
• Be Alert and Stay Calm
• Lock up Valuables.

Second Alarm
Continuous ringing
• DON’T PANIC.

Evacuation Announcement
on PA Systems along corridor and lift lobby.

• Evacuate building using the Nearest EXIT and Staircase Immediately.
• DO NOT USE LIFT.
• DO NOT Take Personal Belongings.

• Proceed to the evacuation assembly area in orderly manner.
• Assemble for Roll Call.
• DO NOT re-enter the building until clear instruction is given by SCDF / Fire Warden

End